



## **Division of Information Resource Management**

**Project Identification Code: DIRM-24**

**Project Leader: Sarah Brooks**

For Period 03/15/04 through 03/19/04

### **PROJECT DESCRIPTION:**

The Scope of this project is to develop a detailed set of business/functional requirements for the Division of Public Health (DPH); the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS); and the Office of Research, Demonstration, and Rural Health Development (ORDRHD). These requirements can be subsequently used as the basis for implementing a new, fully automated health information system(s) (HIS) to accommodate DPH, DMH/DD/SAS, and ORDRHD business needs. The deliverables produced under this Scope Statement are the early steps in the lifecycle development of a new HIS. DHHS will determine an implementation strategy and schedule after the requirements are fully defined. Implementation could occur in phases and could result in multiple integrated systems rather than one large system.

### **PROJECT STATUS:**

PCG continues to refine the Division-specific functional requirements documents for the HIS.

A one day review session was held with representatives from the Local Health Departments and CDSAs on March 16<sup>th</sup> to get outstanding questions answered on the following areas of functionality:

- Intake and Eligibility
- Clinical
- Financial

In addition, a follow up meeting was held with CDSA representatives on March 17<sup>th</sup>. In order to allow for all the information collected at these meetings to be incorporated into the next draft, PCG requested and received permission from the DIRM Project Manager and DPH Project Lead to deliver V1.7 of the DPH Specific requirements on March 24<sup>th</sup>, 2004.

PCG is incorporating comments received from the Divisions on version 1.6 into Version 1.7. Version 1.7 focuses on Scheduling, Workflow, General Requirements, and is due to the State on Monday March 22<sup>nd</sup>.

PCG Plans to deliver Version 1.7 for DMH/DD/SAS and ORDRHD on March 22<sup>nd</sup>, and for DPH on March 24<sup>th</sup>.

The second meeting of Division leads to review HIS functionality was held on Friday, March 19<sup>th</sup>.

**ACCOMPLISHMENTS THIS PERIOD:**

- Comments were received from the State on V 1.6
- DPH held and PCG co-facilitated meetings with LHD and CDSA representatives on March 16<sup>th</sup>
- Met with CDSA Program staff to further refine requirements – March 17th
- Met with Division Leads and DIRM Project Manager to review overall HIS Vision – Friday March 19th

**PLANS FOR NEXT PERIOD:**

- Deliver version 1.7 of Division Specific Requirements
  - March 22 – DMH/DD/SAS and ORDRHD
  - March 24 - DPH
- Meet with DIRM and Division Stakeholders as necessary to detail Quality Improvement and Reporting Requirements
- Receive State Comments on V1.7

**OPEN ISSUES:**

- See attached Issues Log

**STATUS REPORT DISTRIBUTION LIST:**

- To: Sarah Brooks/DIRM, Joy Reed/DPH, Rebecca Carina/DMH/DD/SAS, Jeff Harris/ORDRHD, Torlen Wade/ORDRHD, Betty Cogswell, Gary Imes/DMH/DD/SAS, Karen Lumsden/DIRM, Joe Owens/DIRM, Ann Nance/DPH, Michael Schwartz/DMH/DD/SAS, Angela Taylor/DIRM, Larry Forrister, Frances Q Taylor
- Cc: Garland Kemper/PCG